

2 June 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[REDACTED]
Acting Director of Logistics

25X1

SUBJECT: Report of Significant Logistics Activities for
Period Ending 2 June 1983 [REDACTED]

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1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. [REDACTED]

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2. Items or Events of Major Interest that have Occurred During the Preceding Week:

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a. Memorial Wall: The Office of Logistics (OL) has received a request from the Office of Personnel that the victims of the bombing of the American Embassy in Beirut be honored with memorial stars in the Book of Honor and on the Memorial Wall at Headquarters Building. In response, an order for the immediate inclusion of the name of Robert C. Ames with the year 1983 and a star in the Book of Honor and a star on the Memorial Wall has been sent to the Procurement Division, OL. [REDACTED]

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c. New Building Program: A revised agreement covering proposed improvements to Route 123 was signed and returned to the Virginia Department of Highways and Transportation. The State has advised that an advertisement for a design consultant can be released in mid-June if a signed agreement exists. [REDACTED]

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d. Agency Copier Management System (ACMS): In order to provide additional property management controls for equipment utilized in the ACMS, hand receipts for equipment in use will be generated by the Office of Logistics' Printing and Photography Division. [] hand receipts will be sent in the near future to users of owned and leased copiers throughout the Agency. [] 25X1

e. Preservation and Packaging: At the request of the Office of Communications, the Office of Logistics reevaluated packaging procedures and techniques, including drop testing, used on [] communications components. Based on the review and drop tests, current packaging procedures are more than adequate to protect equipment in transit. [] 25X1

f. Logistics Integrated Management System (LIMS) Cost Negotiations - [] In accordance with the terms of our existing Letter Contract with [] preliminary negotiations were held on 24 May 1983, relative to the proposed Cost Plus Award Fee arrangement for the LIMS development effort. The preliminary negotiations resulted in the requirement for a revised proposal [] which will be submitted on 7 June 1983. Rate changes have the effect of reducing the original proposed cost. []

3. Significant Events Anticipated During the Coming Week:

None. []

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